# **MEETING AGENDA**

| **Team/Application Name:** | Team 1 | | |
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| **Date of Meeting:** (MM/DD/YYYY) | 02/21/2025 | **Time:** | 8:30 PM to 8:55PM |
| **Meeting Facilitator:** | Misha Patel | **Location:** | Class |

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| 1. Meeting Objective & Agenda |
| 1. Quiz on chapter Software Testing 2. **RCT detailed review - complete composition of concerns (0/1)** 3. Add details to Crosscut description |

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| 2. Attendees | | | |
| **Present at the Meeting** | **Absent** |  |  |
| Misha | Anvika |  |  |
| Shahrukh |  |  |  |
| Mayank |  |  |  |

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| 3. Documents and Owners | | | |
| **Delievrables** | **Progress %** | **Primary Owner(s)** | **Peer Reviewer(s)** |
| Quiz – Software Testing | 100% | Team | Misha |
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| 4. Pre-work/Meeting Preparation (materials to discuss at the meeting - tutorials, examples, etc.) | |
| **Description** | **Prepared by** |
| Project Delivery Schedule Spring Sheet | Professor |
| RCT Template Xero | Professor |
| Sofrware Testing Material | Professor |
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| 5. Issues and Roadblocks | |
| **Description** | **Help Needed** |
| No issues |  |
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| 6. Next Meeting Agenda – 02/24/2025 (Tentative) | | | |
| **Tasks to Complete** | **Target Progress %** | **Primary Owner(s)** | **Peer Reviewer(s)** |
| Fully achieved RCT Table for Xero with composition of concerns | 100% | Team | Team |
| Supplementary Requirements – Adding Details to Crosscuts | 100% | Anvika | Team |
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